

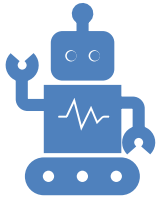
# GenAI Readiness Assessment Checklist

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## Readiness Assessment Checklist



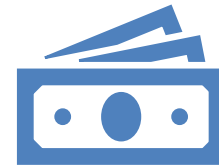
# Strategic Alignment



Does the organization have a defined AI/automation strategy?



Are there clear business objectives for GenAI?

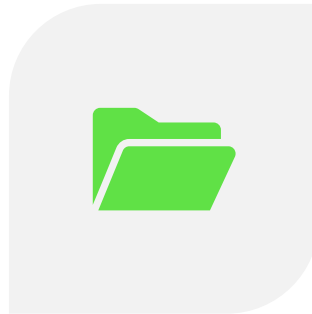


Is executive sponsorship in place to fund and govern GenAI initiatives?

# Use Case Maturity



HAVE HIGH-IMPACT, REPETITIVE  
KNOWLEDGE WORK AREAS BEEN  
IDENTIFIED?



ARE THERE PROCESSES THAT RELY  
HEAVILY ON UNSTRUCTURED DATA  
OR DOCUMENTS?



ARE USE CASES PRIORITIZED BASED  
ON BUSINESS VALUE AND  
FEASIBILITY?

# Data & Infrastructure



Is there access to relevant enterprise data (structured/unstructured)?



Are document management systems (DMS) integrated and searchable?

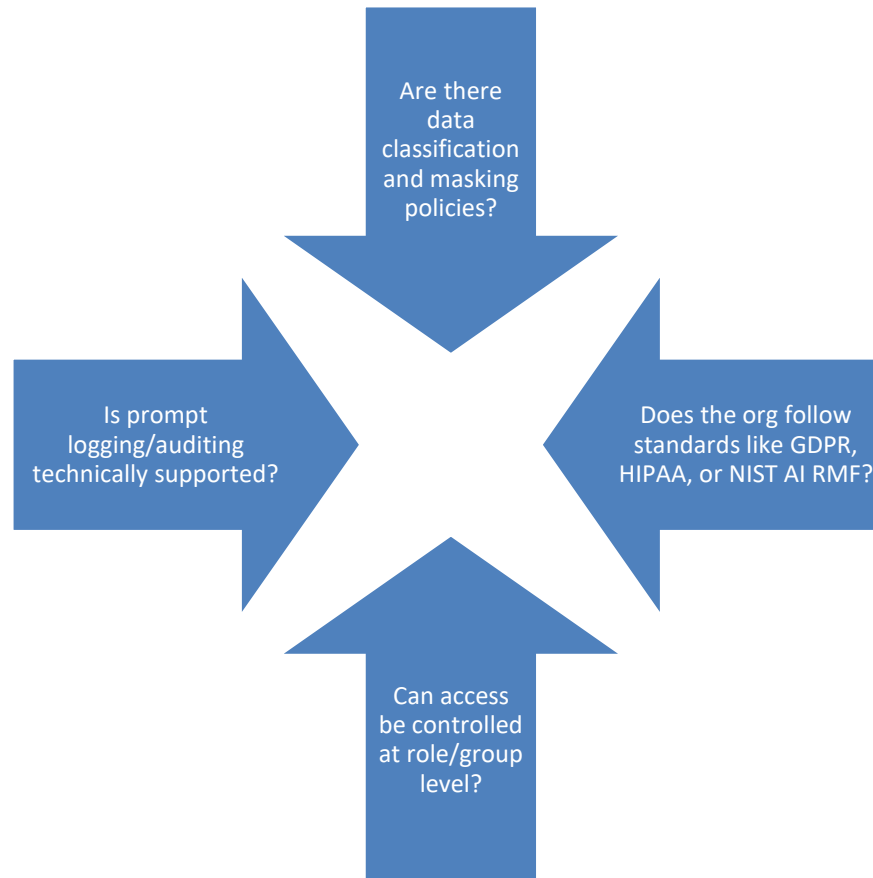


Are APIs or connectors available for critical systems (e.g., ERP, CRM)?

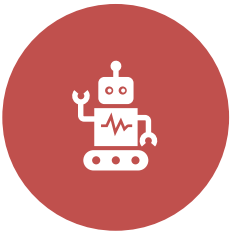


Are secure cloud environments already in place (Azure, AWS, GCP)?

# Security & Compliance



# Talent & Governance



Is there a Center of Excellence (CoE) or AI governance board?



Are resources available for prompt engineering, architecture, model ops?



Have responsible AI principles been defined?



Are training programs in place for business and IT teams?

# Technical Readiness Scorecard

| DIMENSION                | SCORE<br>(1-5) | NOTES                            |
|--------------------------|----------------|----------------------------------|
| Data<br>Accessibility    | 4              | APIs and DMS are<br>integrated   |
| Cloud & Infra            | 3              | Azure available, no<br>GPUs yet  |
| Security &<br>Compliance | 2              | Policies exist, tools<br>limited |
| Governance<br>Readiness  | 3              | Initial CoE set up               |
| Use Case<br>Pipeline     | 4              | 10+ use cases<br>documented      |

# Next Steps



CONDUCT A FULL  
READINESS ASSESSMENT  
ACROSS BUSINESS UNITS



ASSIGN CHAMPIONS FOR  
EACH DOMAIN TO  
IDENTIFY OPPORTUNITIES



DEFINE A PHASED  
ROADMAP ALIGNED TO  
STRATEGIC GOALS



START WITH 1-2 GENAI  
PILOTS WITH STRONG  
VALUE AND LOW RISK